



Proposed Budget
Andover

For the period beginning January 1, 2025 and ending December 31, 2025
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 02/19/2025

BUDGET COMMITTEE CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Donna Duclos	Chair	
Mark Cowdrey	Member	
Jessica Rand	Member	
James Reed	Member	
Janet Moore	Member	
Greg Stetson	Fire District Ex-Officio	
Kayla Chandler	School Board Ex-Officio	
James Delaney Sr.	Select Board Ex-Officio	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<https://www.revenue.nh.gov/about-dra/municipal-and-property-division/municipal-bureau>



New Hampshire
Department of
Revenue Administration

2025
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2024	Appropriations for period ending 12/31/2024	Selectmen's Appropriations for period ending 12/31/2025 (Recommended)	Selectmen's Appropriations for period ending 12/31/2025 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2025 (Not Recommended)
General Government								
4130	Executive	02	\$91,531	\$101,710	\$113,100	\$0	\$113,100	\$0
4140	Election, Registration, and Vital Statistics	02	\$80,014	\$88,526	\$82,758	\$0	\$82,758	\$0
4150	Financial Administration	02	\$158,406	\$134,897	\$148,596	\$0	\$148,596	\$0
4152	Property Assessment	02	\$20,839	\$22,558	\$32,372	\$0	\$32,372	\$0
4153	Legal Expense	02	\$25,712	\$33,450	\$28,751	\$0	\$28,751	\$0
4155	Personnel Administration	02	\$101,533	\$160,121	\$166,365	\$0	\$166,365	\$0
4191	Planning and Zoning	02	\$33,337	\$40,522	\$42,103	\$0	\$42,103	\$0
4194	General Government Buildings	02	\$65,521	\$58,088	\$62,628	\$0	\$62,628	\$0
4195	Cemeteries	02	\$51,934	\$49,185	\$20,822	\$0	\$20,822	\$0
4196	Insurance Not Otherwise Allocated	02	\$308,475	\$419,553	\$412,457	\$0	\$412,457	\$0
4197	Advertising and Regional Associations	02	\$3,682	\$2,300	\$3,500	\$0	\$3,500	\$0
4198	Contingency		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	02	\$83,284	\$73,707	\$98,648	\$0	\$98,648	\$0
	General Government Subtotal		\$1,024,268	\$1,184,617	\$1,212,100	\$0	\$1,212,100	\$0
Public Safety								
4210	Police	02	\$269,043	\$303,866	\$326,895	\$0	\$326,895	\$0
4215	Ambulances	02	\$113,040	\$112,638	\$125,251	\$0	\$125,251	\$0
4220	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290	Emergency Management	02	\$2,542	\$10,000	\$3	\$0	\$3	\$0
4299	Other Public Safety	02	\$750	\$750	\$1,150	\$0	\$1,150	\$0
	Public Safety Subtotal		\$385,375	\$427,254	\$453,299	\$0	\$453,299	\$0



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Airport/Aviation Center								
4301	Airport Administration		\$0	\$0	\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Highway Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$701,187	\$709,162	\$626,010	\$0	\$626,010	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$7,104	\$7,000	\$7,200	\$0	\$7,200	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$708,291	\$716,162	\$633,210	\$0	\$633,210	\$0
Sanitation								
4321	Sanitation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	02	\$226,073	\$236,389	\$238,616	\$0	\$238,616	\$0
4325	Solid Waste Facilities Clean-Up	02	\$9,177	\$10,390	\$10,390	\$0	\$10,390	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$235,250	\$246,779	\$249,006	\$0	\$249,006	\$0



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Water Distribution and Treatment								
4331	Water Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351	Electric Administration		\$0	\$0	\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Health Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415	Health Agencies and Hospitals	02	\$23,087	\$24,089	\$25,545	\$0	\$25,545	\$0
4419	Other Health		\$0	\$0	\$0	\$0	\$0	\$0
	Health Subtotal		\$23,087	\$24,089	\$25,545	\$0	\$25,545	\$0



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Welfare								
4441	Welfare Administration		\$0	\$0	\$0	\$0	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445	Vendor Payments	02	\$63,864	\$30,502	\$40,526	\$0	\$40,526	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$63,864	\$30,502	\$40,526	\$0	\$40,526	\$0
Culture and Recreation								
4520	Parks and Recreation	02	\$11,059	\$12,100	\$12,000	\$0	\$12,000	\$0
4550	Library	02	\$53,636	\$46,050	\$71,700	\$0	\$71,700	\$0
4583	Patriotic Purposes	02	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$79,695	\$73,150	\$98,700	\$0	\$98,700	\$0
Conservation and Development								
4611	Conservation Administration		\$0	\$0	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$1,573	\$1,850	\$3,610	\$0	\$3,610	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$1,573	\$1,850	\$3,610	\$0	\$3,610	\$0



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Debt Service								
4711	Principal - Long Term Bonds, Notes, and Other Debt	02	\$0	\$0	\$1	\$0	\$1	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt		\$0	\$0	\$0	\$0	\$0	\$0
4723	Interest on Tax and Revenue Anticipation Notes	02	\$4,071	\$1	\$1	\$0	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$4,071	\$1	\$2	\$0	\$2	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$15,000	\$15,000	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$15,000	\$15,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4911	To Revolving Funds		\$0	\$0	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
	Total Operating Budget Appropriations		\$2,715,998	\$0	\$2,715,998	\$0	\$0	\$0



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Special Warrant Articles

Account	Purpose	Article	Selectmen's		Committee's	
			Appropriations for period ending 12/31/2025 (Recommended)	Appropriations for period ending 12/31/2025 (Not Recommended)	Appropriations for period ending 12/31/2025 (Recommended)	Appropriations for period ending 12/31/2025 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	03	\$362,402	\$0	\$362,402	\$0
Purpose: Capital Reserve Accounts						
4915	To Capital Reserve Funds	05	\$30,000	\$0	\$30,000	\$0
Purpose: To vote to Establish Police Building CRF						
4916	To Expendable Trusts	04	\$40,000	\$0	\$40,000	\$0
Purpose: Expendable Trust Funds						
4916	To Expendable Trusts	06	\$15,000	\$0	\$15,000	\$0
Purpose: To vote to Establish Employee Health Insurance ETF						
4916	To Expendable Trusts	07	\$10,000	\$0	\$10,000	\$0
Purpose: To vote to Establish Welfare ETF						
4916	To Expendable Trusts	08	\$4,000	\$0	\$4,000	\$0
Purpose: To vote to Establish Emergency Management ETF						
Total Proposed Special Articles			\$461,402	\$0	\$461,402	\$0



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2025		Selectmen's Appropriations for period ending 12/31/2025		Budget Committee's Appropriations for period ending 12/31/2025		Budget Committee's Appropriations for period ending 12/31/2025	
			(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectmen's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
Taxes					
3120	Land Use Change Taxes for General Fund	02	\$3,069	\$3,000	\$3,000
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	02	\$19,155	\$16,000	\$16,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	02	\$678	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$23,240	\$16,500	\$16,500
	Taxes Subtotal		\$46,142	\$35,600	\$35,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$1,200	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	02	\$576,258	\$500,000	\$500,000
3230	Building Permits	02	\$4,822	\$4,000	\$4,000
3290	Other Licenses, Permits, and Fees	02	\$10,939	\$9,000	\$9,000
	Licenses, Permits, and Fees Subtotal		\$593,219	\$514,000	\$514,000
From Federal Government					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	From Federal Government Subtotal		\$0	\$0	\$0
State Sources					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$236,360	\$200,000	\$200,000
3353	Highway Block Grant	02	\$102,360	\$100,000	\$100,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$123	\$100	\$100



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectmen's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
State Sources					
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution		\$0	\$0	\$0
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other		\$0	\$0	\$0
State Sources Subtotal			\$338,843	\$300,100	\$300,100
Charges for Services					
3401	Income from Departments	02	\$6,054	\$4,050	\$4,050
3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges	02	\$50,814	\$42,100	\$42,100
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$56,868	\$46,150	\$46,150
Miscellaneous Revenues					
3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$809	\$800	\$800
3503	Rents of Property		\$0	\$0	\$0
3504	Fines and Forfeits	02	\$744	\$600	\$600
3506	Insurance Dividends and Reimbursements	02	\$7,561	\$3,000	\$3,000
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	02	\$20,360	\$20,360	\$20,360
Miscellaneous Revenues Subtotal			\$29,474	\$24,760	\$24,760
Interfund Operating Transfers In					
3911	From Revolving Funds		\$0	\$0	\$0



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Account	Source	Article	Actual Revenues for period ending 12/31/2024	Selectmen's Estimated Revenues for period ending 12/31/2025	Budget Committee's Estimated Revenues for period ending 12/31/2025
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	Other Financing Sources Subtotal		\$0	\$0	\$0
	Total Estimated Revenues and Credits		\$1,064,546	\$920,610	\$920,610



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Budget Summary

Item	Selectmen's Budget Summary	
	Period ending 12/31/2025 (Recommended)	Period ending 12/31/2025 (Recommended)
Operating Budget Appropriations	\$2,715,998	\$2,715,998
Special Warrant Articles	\$461,402	\$461,402
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$3,177,400	\$3,177,400
Less Amount of Estimated Revenues & Credits	\$920,610	\$920,610
Estimated Amount of Taxes to be Raised	\$2,256,790	\$2,256,790



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Supplemental Schedule

1. Total Recommended by Budget Committee	\$3,177,400
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$80,397
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$80,397
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$3,097,003
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$309,700
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i>	\$3,487,100